



Play in Ltd

Smoking, Alcohol and Drugs Policy

Smoking

Smoking is not permitted anywhere on the premises of Play in Ltd, including outside play areas. This rule applies to everyone including staff, people collecting children or any other visitors. This includes Vaping and E-cigarettes

If we discover that a child has cigarettes in their possession while at the Club, we will confiscate the cigarettes and notify their parent or carer at the end of the session.

Alcohol

Anyone who arrives at the Club clearly under the influence of alcohol will be asked to leave immediately. If they are a member of staff, disciplinary procedures will follow.

If we discover that a child has alcohol in their possession while at the Club, we will confiscate it and notify their parent or carer at the end of the session.

Staff are asked not to bring alcohol onto the Club's premises.

Drugs

Anyone who arrives at the Club clearly under the influence of illegal drugs will be asked to leave immediately. If they are a member of staff, serious disciplinary procedures will follow.

If we discover that a child has illegal drugs in their possession while at the Club, we will inform their parent or carer.

If a member of staff is taking prescription drugs that may affect their ability to function effectively, they must inform the manager as soon as possible and seek medical advice. The manager will then complete a risk assessment. Staff medication on the premises will be stored securely and out of reach of children at all times.

Safeguarding children

All members of staff have a duty to inform the Club manager and the designated Designated Safeguarding Lead (DSL) if they believe that a parent or carer is a threat to the safety of a child due their being under the influence of alcohol or illegal drugs when they drop off or collect their child. The manager and DSL will decide upon the appropriate course of action.

If a parent or carer is clearly over the alcohol limit, or under the influence of illegal drugs, staff will do their utmost to prevent the child from travelling in a vehicle driven by them. If necessary the police will be called.

Procedures for families

- Where there is substance misuse in the household, families may become isolated and therefore be less likely to make use of the support services which are available.
- Providing access to a quality Early Years service has been shown to help reduce the impact of substance misuse on young children.
- Be open and honest and clear about your concerns
- Ask the parent or carer about their expectations
- Be child focused not substance focused.
- Focus on the needs of the child and how services can support parents or carers to meet these needs
- Are there any issues that parents or carers are concerned about regarding their children? – What support or help do they want? What can you offer? Where can you signpost / refer to?
- Consider what is going well for the family (their strengths) together with what is going less well using the Signs of Safety model.
- Work closely with the agencies with which the family has contact including substance misuse services
- Ensure that plans for the family are realistic and focused on the needs of the child
- Consider possible barriers to the family accessing appropriate services and work with the family to address them.

This policy was adopted by: Play in Ltd	Date: Sept 2022
To be reviewed: Sept 2023	Signed:

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2021): Safeguarding and Welfare Requirements: Child protection [3.4], Safety and suitability of premises, environment and equipment [3.57] and Suitable people [3.19].*